

SPS/CIR/025/049/20-21



Date : 02.11.2020

**SWARNPRASTHA PUBLIC SCHOOL, SONEPAT
CLASSES/X-XII**

Dear Parents

As per the Ministry of Home Affairs order no. 40-3/2020-DM-I (A) dated 30.09.2020 and subsequent guidelines on reopening of school issued by Directorate of Education, Haryana vide Memo No. KW3/1-2016 ACD(1) dated 28.10.2020, we would like to inform you that **besides online teaching** (which shall remain our preferred mode of teaching), teachers shall be available for guiding the children from **Thursday, 5th November 2020 between 10:00 am to 1:00 pm** for students of classes X, XI & XII only as per the schedule attached (**Annexure B**).

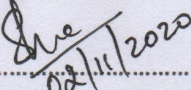
Although we have made all arrangements for the safe conduct of **guided teaching classes** by thoroughly implementing health guidelines and instructions issued by Government of India/State Government, however your cooperation is absolutely necessary to support us in holding tutorials safely by ensuring the following:-

1. Your ward carries pocket hand sanitizer in a transparent bottle, hand gloves (optional), transparent drinking water bottle and only permissible stationery items as per the schedule.
2. All students should come in proper school uniform (Full sleeves shirt & trousers).
3. Your ward should cover nose and mouth with face mask.
4. Guide your ward to follow social distancing norms strictly.
5. There will be no lunch break, hence please ensure that your ward has had proper breakfast before sending him or her to school.
6. Instruct your ward not to exchange or loan articles in class, follow all instructions displayed in the school and communicated to them, to avoid contact with unknown persons, throw used tissue/ face mask into closed bins immediately after use.
7. Provide two clean small napkins/ clean cloth daily with their ward for wiping hands.
8. You are requested to drop and pick your ward from school or guide your ward for safe mode of transportation for coming to school and returning back to the home.
9. You are requested to download the AAROGYASETU APP and let your ward commute only when the App shows safe and low-risk status.
10. You should be confident that your ward is not infected or having symptoms of Covid-19. In case, your ward is not feeling well, you should consult the doctor and act as per the advice and do not send your ward to school.

We are confident that as concerned and aware parents, you will take necessary steps to help us in conducting guided teaching smoothly. **You are requested to send us consent letter, every time he/she is attending the school in the format attached (Annexure A).**

Remember "Unlock does not mean the end of Pandemic". Hence always wear your mask, sanitize/wash your hands and maintain social distance whenever & wherever required.

Be Safe and Healthy!


02/11/2020
Headmistress (SW)




2/11/2020
Principal

Consent Letter

Date :

**The Principal
Swarnprastha Public School
Sonepat**

Subject : Consent letter for attending the guided class/sec

1. I mother/ Father / Guardian of Master/Miss of Class/Sec
would want my ward to undertake guided teaching from teachers on

2. I hereby declare that my ward is medically fit and has no signs of Covid-19.

Name of the Parent :

Signature :

ANNEXURE B

DAY	TIME	XA	XB	XC	XIA	XI B	XIC	XIIA	XIIB	XIIC
MONDAY	10:00-11:00	NO CLASS			MATHS/BIO (Bindu/Meenakshi)	Accounts (Abhimanyu)	Polsci (Manisha)	English (SP)		
	11:00-12:00				English (SP Singh)		English (Shavi)	OPT (Pranav/Prerna/AKP/SR)		
	12:00-1:00				OPT (Pranav/Prerna/AKP/Vipul)			MATHS/BIO (SR/Meenakshi)	Accounts (Abhimanyu)	Polsci (Manisha)
TUESDAY	10:00-11:00	Maths (Bindu)	Hindi (Usha)	Maths (Meena)	NO CLASS					
	11:00-12:00	HINDI (Amarnath)	ENG (Indu)	Hindi (Sonia)						
	12:00-1:00	ENG (Shavi)	Maths (Vipul)	ENG (SP)						
WEDNESDAY	10:00-11:00	NO CLASS			Chem (Pooja W)	Bst (Abhimanyu)	History (Juha)	Physics (Neha)	Accounts (Abhimanyu)	Sociology (Juha)
	11:00-12:00				OPT (Pranav/Prerna/AKP/Vipul)			MATHS/BIO (SR/Meenakshi)	Economics (Veer)	History (Juha)
	12:00-1:00				Physics (Neha)	Economics (Veer)	English (Shavi)	Chem (Pooja W)	Bst (Abhimanyu)	Polsci (Manisha)
THURSDAY	10:00-11:00	SSCI (Sandeep)	Science (Ashu)	Bio (Meenakshi)	NO CLASS					
	11:00-12:00	Chem (PoojaW)	SSCI (Sandeep)	Physics (Neha)						
	12:00-1:00	Bio (Meenakshi)	Maths (Vipul)	SSCI (Sandeep)						
FRIDAY	10:00-11:00	NO CLASS			Chem (Pooja W)	Bst (Abhimanyu)	History (Juha)	Physics (Neha)	English (SP)	
	11:00-12:00				MATHS/BIO (Bindu/Meenakshi)	Economics (Veer)	Polsci (Manisha)	Chem (Pooja W)	Bst (Abhimanyu)	History (Juha)
	12:00-1:00				Physics (Neha)	Accounts (Abhimanyu)	Sociology (Juha)	MATHS/BIO (SR/Meenakshi)	Economics (Veer)	Polsci (Manisha)
SATURDAY	10:00-11:00	Phy (Neha)	Science (Ashu)	Eco (Veer)	NO CLASS					
	11:00-12:00	History (Juha)	Scsi (Sandeep)	Chem (PoojaW)						
	12:00-1:00	Eco (Veer)		History (Juha)						



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